

**Philanthropy Colorado IT Roundtable Meeting**

Wed., November 13, 2019 | 2:00 p.m. - 5:00 p.m.

Daniels Fund – Resource Center

101 Monroe St, Denver, CO 80206

**AGENDA**

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| 1. What | Lead | Time | Purpose |
| Welcome, appetizers, and settle in | David/Jaser | 2:00 pm – 2:15 pm | Get snacks and settle in |
| Lunch presentation and conversation  +Time for Q/A | David Brown, Senior Vice President, Information Technology | 2:15 pm -3:00 pm | Information on ransomware attacks:   * Prevention * Post-attack mitigation * Co-chair commentary: examples of remediation and additional perspectives re: costs/evaluation |
| Collaborative document for vendor-related questions and Microsoft Teams Information | David Brown, Senior Vice President, Information Technology | 3:00 pm - 4:00 pm | Follow-up on collaborative document proposal for vendor-related questions for vetting; Gantt chart and Daniels Fund/El Pomar/Gyan-i experience using Microsoft Teams; starting the process of adding more group members to Teams for collaborative and brainstorming efforts |
| IT expenses and group peer exchange | Dave Miller, Associate Vice President, Information Technology  Saurabh Gupta, CEO, Gyan-i | 4:00 pm – 4:15 pm | Group discussion about how much to spend on IT (per organization per staff member) in the philanthropic/nonprofit sector |
| Happy Hour and Conversation | Jaser | 4:15 pm – 5:00 pm | **ACTION ITEMS:**   * What could be done differently? * Schedule for 2020? * Plan for co-chairs? |

***Discussion Questions/Topics***

* How much are you spending on IT per staff member?
* What collaborative tools are you using to communicate with staff members? Are you using teams?
* What else would you like to talk about at these meetings next year?

***A special THANK YOU to the following individuals for making this meeting possible…***

*Dave Miller at El Pomar Foundation for co-chairing this group*

*Saurabh Gupta at Gyan-i for co-chairing this group*

*David Brown at Daniels Fund for creating space and hosting*